





## **GUIDELINES FOR SIGN PERMIT SUBMISSIONS**

**\*\*\*If you have any questions regarding these guidelines, please contact the zoning office for clarification at (908) 806-6100.**

### **TEMPORARY SIGNS**

1. One (1) copy of the completed form including the dates the sign will be used, a description, and a sketch of the sign including dimensions.
2. Temporary signs are limited to a total of 6 weeks per calendar year.
3. Signs are limited to 16 sq. ft. in area.
4. Maximum height for a temporary ground sign is 5 ft.
5. Fifteen-dollar (\$15) fee by cash or check (to Township of Raritan).

### **GROUND SIGNS**

1. One (1) copy of completed form.
2. Three (3) copies of a plot plan or survey drawn to scale, showing the proposed location of the ground sign in relationship to street rights of way, buildings, property lines, and any paved or landscaped areas within 100 ft.
3. Three (3) copies of a plan indicating the size, height, colors, materials, message, method of illumination, and structural details of sign.
4. Fifty-dollar (\$50) fee by cash or check (to Township of Raritan).

### **WALL SIGNS**

1. One (1) copy of completed form.
2. Three (3) copies of a plan showing the location of sign on building or wall.
3. Three (3) copies of a plan indicating the size, colors, materials, message, method of illumination, and structural details of sign.
4. Square footage or dimensions of main building face.
5. Fifty-dollar (\$50) fee by cash or check (to Township of Raritan).

### **SIGN REQUIREMENTS AND RESTRICTIONS**

1. Please contact the zoning office for the exact requirements regarding signage for your property.

### **Additional Information:**